



LEMANIA
Lemania College - Lausanne

Since 1908



Summer Camp & Courses

APPLICATION FORM

2014



1. General information

Student

Please choose

Male

Female

Surname

First name

Date of birth

Nationality

Address (Street, No.)

Post code / Town or city

Country

E-mail (mandatory)

Mobile no. (for activities)

Parents / guardians

Surname

First name

Address (Street, No.)

Post code / Town or city

Country

Mobile no. (mother)

Mobile no. (father)

Telephone (home)

Telephone (work)

Fax

E-mail

Address for invoice and confirmation letter (if different from parents' address)

Company name

Name / First name of responsible person

Address (Street, No.)

Post code / Town or city

Country



Choice of programme (please refer to the pricelist)

- Enrolment fee, CHF 100.-
 Health insurance pack : CHF 190.- (mandatory for boarders)

Chosen Dates (students may enrol for both July and August)	From	To
	July	August
French	<input type="checkbox"/> 20 lessons	<input type="checkbox"/> 25 lessons
French	<input type="checkbox"/> 20 lessons + 5 conversations	<input type="checkbox"/> 25 lessons + 10 conversations
English	<input type="checkbox"/> 20 lessons	<input type="checkbox"/> 25 lessons
English	<input type="checkbox"/> 20 lessons + 5 conversations	<input type="checkbox"/> 25 lessons + 10 conversations
English in morning & French in afternoon	<input type="checkbox"/> 20 lessons + 5 conversations	<input type="checkbox"/> 25 lessons + 10 conversations
French in morning & English in afternoon	<input type="checkbox"/> 20 lessons + 5 conversations	<input type="checkbox"/> 25 lessons + 10 conversations

2. Accommodation – Boarding house (please refer to the price list)

Single room	<input type="checkbox"/> "Comfort +"	<input type="checkbox"/> "Comfort"	<input type="checkbox"/> "Standard"
Shared room (Two twin beds)	<input type="checkbox"/> "Comfort +"	<input type="checkbox"/> "Comfort"	<input type="checkbox"/> "Standard"

Early booking is recommended as there is a limited number of boarding places.
Students must arrive on Sunday afternoon and leave on Saturday morning.

Key deposit

Students must pay a deposit for their room key upon arrival.

This amount will be refunded when the key is returned on their departure. There will be no refund if the key is lost.

Choice of deposit currency	<input type="checkbox"/> CHF 100.-	<input type="checkbox"/> € 100.-	<input type="checkbox"/> US\$ 100.-
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3. Optional services

Private language tuition : 90 CHF per lesson

If you would like private tuition, please specify the number of lessons desired per week :

One-way Limousine shuttle service from to Geneva airport, CHF 260.- Zurich airport, CHF 960.-

Return Limousine shuttle service from to Geneva airport, CHF 520.- Zurich airport, CHF 1'920.-

Visa, invoice or confirmation letter sent by express mail: CHF 80.-

N.B. : A visa is required for foreign (non-EU) students. It takes at least 5-7 working days to send this visa from Switzerland to foreign countries by normal mail (free of charge). Please take account of the time required to obtain the visa. If possible, we must receive your enrolment application and payment at least 4 weeks before your arrival date for summer courses.

For boarding students only : pocket money held in safe-keeping

Would you like to send additional pocket money for your child ?

Yes No If so, amount in CHF

The school shall keep this money in a safe and give the required amount to the child if necessary.

For external students only

5 lunches per week for external students: CHF 80.- per week

Activity pack for external students : 5-6 activities from Monday to Friday and/or Saturday afternoons CHF 230.-

Optional health insurance : CHF 190.-

N.B. : All activities and meals are included for boarders.



4. Medical and dietary information

Does the student have any health problems or any specific disabilities of which we should be aware? Does he or she require treatment or a specific diet ?

Yes No If so please specify _____

Does the student suffer from any allergies ?

Yes No If so please specify _____

Does the student need to take any specific medication/have specific treatment ?

Yes No If so please specify (with dosage) _____

Other _____

5. Flight information, if already known, for the airport shuttle service

Name of airline _____

Arrival airport Geneva (CHF 260.- one-way) Zurich (CHF 960.- one-way) _____

Arrival date Flight number Arrival time _____

Departure date Flight number Departure time _____



6. Payment methods

The enrolment becomes legally binding after Lemania sends written confirmation of acceptance and after receipt of payment in full by the school.

Bank wire transfer (Please put the student's surname and first name as the payment reference)

Bank transfer to : Ecole Lémania, adresse: Chemin de Préville 3, CP 550, 1001 Lausanne, Switzerland

Please choose one of the following bank accounts

	Account	Swift code	Clearing code and account number	IBAN
UBS SA, Lausanne	243 – 285.400.01J	UBSWCHZH80A	243 – 285.400.01J	CH20 0024 3243 285 40001 J
Crédit Suisse, CS Lausanne	4425 – 481.715-01J	CRESCHZZ10A	4425 – 481.715-01J	CH11 0483 5048 1715 0100 0
Banque Cantonale Vaudoise, BCV Lausanne	767 – 302.09.50	BCVLCH2L	767 – 302.09.50	CH30 0076 7000 E030 2095 0

Credit card

If you would like to pay by credit card, please choose the type of card

Mastercard Visa American express Diners

and fill in the following information

Card no. _____ Expiry date _____

Surname and first name of card holder _____ Signature of the card holder _____
as shown on the card

N.B. : The amount debited, one week after receipt of the registration, shall be the total amount on the invoice that you will receive by e-mail or by post. Any refunds of payments that have been made by credit card will be made to the same credit card.

Direct payment

I am a Swiss resident and would like to pay directly at the secretarial department of Lemania School, Chemin de Préville 3, in Lausanne, no later than four weeks before the start of the Summer Programme.

I shall pay in cash by credit card



7. Background information

Has the student/ Have you previously studied at Lemania School?

Yes No If so, in what year ?

Why did you choose Lemania ?

How did you hear of Lemania School ?

- | | | |
|-----------------------------------------------------|--------------------------------------------|------------------------------------------------------|
| <input type="checkbox"/> Relatives or acquaintances | <input type="checkbox"/> Former students | <input type="checkbox"/> Word-of-mouth |
| <input type="checkbox"/> Direct mail advertising | <input type="checkbox"/> Advertising flyer | <input type="checkbox"/> Exhibition/Fair |
| <input type="checkbox"/> Lemania School website | <input type="checkbox"/> Google | <input type="checkbox"/> Facebook, Twitter, LinkedIn |

Lemania representative (name)

Swiss Embassy / Consulate (Town or city, country)

Newspaper / magazine (please specify)

Advertisement (please specify)

Other (please specify)

General conditions

1. Enrolment fee

The non-refundable enrolment fee only applies to new students. It covers processing charges and will be kept in the event of a cancellation.

2. Health insurance

Health insurance is compulsory in Switzerland. Boarding students that are not Swiss residents must be insured through the school. Premiums are paid by the student. Outside students are not insured by the school but must have personal insurance that is valid in Switzerland. The school cannot, under any circumstances, be held responsible for any negligence regarding the student's health insurance situation.

3. Accident insurance

The school provides accident insurance for all students, who are covered on the direct journey to and from Lemania College and during activities organised by the school, provided that the student has taken out health insurance, which must be valid in Switzerland.

4. Premature departure and cancellation of enrolment

Written notice must be provided for the departure of a student prior to the end of the programme on which he or she is enrolled. No refunds shall be given in the event of the premature departure, exclusion of the student, or cancellation within 30 days of the start of the course.

Lemania College reserves the right to modify the date, time and location of the lessons, and to cancel or postpone a lesson or activity if the number of enrolments is insufficient. It may also divide classes in two if there are too many enrolments.

In the event of the cancellation of a course by the school, any amounts already paid will be refunded.

5. Alcohol and illegal substances

The use or possession (even briefly) of alcohol or illegal substances is strictly forbidden and may lead to immediate exclusion.

6. Rights of reproduction

Lemania School has the right to use any photos, films or other images of students free of charge for any publications or broadcasts.

7. Payment methods

Payments are accepted by bank wire transfer and credit cards. In this case, any refunds shall be made by credit card.

8. Third-party liability insurance

Parents or responsible persons are strongly recommended to take out third-party liability insurance, as they would be held responsible for any damage caused by the student.

9. Pocket money

Parents may send an additional amount of money for students attending the summer camp. The school shall keep this money in a safe and give the required amount to the student if needed.

10. Contract law

Any disputes shall be brought before the court of appeal in Lausanne, Switzerland. Parents, guardians or representatives waive their right to initiate legal proceedings in their own country. However, Ecole Lémania (Chemin de Préville 3, CP 550, 1001 Lausanne, Switzerland) also retains the right to institute legal proceedings in the country of jurisdiction of any parties concerned. Contracts entered into with parents, guardians, representatives or students are subject to Swiss Law.

Signature of Parents / Legal Guardian / Lemania Representative

I have read, understood and signed the General and Financial Conditions, the Cancellation Policy and/or premature departure policy.

Signature

Place / Date

Surname / First name